

Emergency procedures: Homewood

Report all emergencies as soon as possible to JHU Security at x6-7777!

In case of fire:

- **DO NOT** try to extinguish fires unless you trained by JHU to do so
1. Evacuate the room
 2. Pull the fire alarm station
 3. Evacuate the building
 4. Contact Security at x6-7777
 5. Remain in the area, a safe distance from the building. Security and any other responders will want to get on-site details from you

In case of major medical incident:

- A **major** medical incident is anything that requires more than first aid (e.g., you cannot stop the bleeding).
1. If it is safe to do so, remove the victim from any exposure (to chemicals, etc.)
 - If you do not know why a victim is down in a lab, **do not approach**. There are many reasons that the situation may be dangerous to you as well (electricity, unbreathable lab atmosphere, etc.), and you may add yourself to the list of victims. Call x6-7777 and wait for professional rescuers.
 2. Contact Security at x6-7777
 3. Remain with the victim and administer first aid if you know how
 4. Send a bystander to meet the ambulance and conduct the Emergency Medical Technicians (EMTs) to the scene

In case of minor medical incident:

- A **minor** medical incident is one that requires only first aid (e.g., minor, stoppable bleeding).
1. Apply necessary first aid if you are trained (the Recreation Center offers periodic first-aid classes). If you are not trained, call Security at x6-7777 and request first-aid assistance; the Hopkins Emergency Response Organization will respond with a certified first-aid provider or EMT.
 2. Get medical assistance. JHU has facilities to handle minor medical issues during business hours.
 - a. If you were injured on the job (meaning doing work for which you are paid when you were injured) should go to Occupational Health Services (6th Floor Wyman Park, x6-0450); call first to advise the nurse that you are coming.
 - b. Otherwise (e.g., you are taking Independent Research as a class), go to the Student Health and Wellness Center (3003 N. Charles, x6-8270); call first to advise the nurse that you are coming.

- c. Outside business hours, contact Security at x6-7777 for escort to the emergency room at Union Memorial Hospital (two blocks east of campus on 33rd St.); when you arrive, tell the triage nurse that you are from Johns Hopkins and have a lab injury.
3. In any event, **escort** the injured person to medical assistance. If the injury involves a chemical exposure, bring the Safety Data Sheet if you can.

In case of facilities emergency:

- A “facilities emergency” is any physical plant condition that creates a life safety issue or is causing serious ongoing property damage, for example: Steam breaks, floods, or structural damage.
- Report facilities emergencies to Security at x6-7777
- Report non-emergency facilities problems immediately to the department office or to Facilities Management at x6-8063.

In case of hazardous materials incident:

1. If the incident is more than you can handle easily by yourself, evacuate the laboratory (and pull the fire alarm and evacuate the building if it is warranted) and call Security at x6-7777.
2. If you can handle it easily by yourself, which means:
 - a. It’s small enough to clean up with spill control supplies you already have on-hand;
 - b. You’ve been trained to clean up small spills; and
 - c. The chemical is not highly hazardous (carcinogenic, highly toxic, etc.),

THEN you may clean up the spill and dispose of the waste with the regular chemical waste.

In case of threatening or suspicious situation:

Call Security at x6-7777 immediately. JHU has security officers and police officers. JHU police officers have special state police commissions and full arrest/investigative powers, but they are not armed.

For any emergency occurring in a lab:

Notify the principal investigator as soon as possible after the situation has been stabilized by Security or other emergency response.